

# Mutual Abstract and Title

## *The Settlement Company*

### Moving Checklist – 6 to 8 Weeks

1. Change of Address

a. Magazine Subscriptions

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

b. Credit Cards

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

c. Clubs and Organizations (including Churches and Alumni groups)

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

d. Insurance Companies

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

e. Finance Companies

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

f. Investment Companies

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

g. Banks

- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_
- ✓ \_\_\_\_\_

2. Contact moving company or retail truck / trailer company for reservations.
  - a. Doorway and elevator measurements to assure access on moving day.
  - b. Make sure parking is available for the truck or trailer.
3. Organizing Move
  - a. Make a list of items to be moved, stored, sold or donated. Make sure you don't move items that constitute a biohazard (paint, alcohol, solvents, lighter fluid, oily rags or mops).
  - b. While packing, mark each box with the contents as well as the intended room you want that box to be in the new house. (e.g. Towels – Bathroom)
4. New Home Needs
  - a. Contact carpenters, electricians, decorators, painters, carpet layers and others for preparation of a new home.